

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes
Tuesday 10th of October 2023

Welcome: At 1.45pm Nigel declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance.

Present: Nigel Cleminson, Anne Ormerod, Cathy Mathieson, Robina Cooper, Sandra Berns, Di Elliott, Max Latimer, Paul Elkington, Molly O'Donohue

Apologies: Ros Putland, James Williamson

1. MINUTES OF PREVIOUS MEETING HELD 12th September

The minutes were tabled and accepted as a correct record of proceedings. Moved: Cathy Mathieson, seconded Max Latimer. Carried

Business Arising from Minutes of Previous Meeting:

- a) A letter was sent to the club members regarding smoking near the path. CATHY
- b) New recycling system in place and working well. R.J. Richards will be contacted to remove the large bin as it is no longer required. CATHY

2. CORRESPONDENCE: Cathy

The correspondence list from 9th of September to the 9th of October was tabled. Moved Cathy Mathieson, seconded Di Elliott that the list be accepted. Carried

Business arising from correspondence:

- a) The Office of Fair Trading has given us notice that the Grievance Procedure for all clubs must include some changes that are mandatory. QBA will be contacted for further details. CATHY
- b) The Grant for the Dealer machine was successful. The money has been received.

3. TREASURER'S REPORT: Anne

The Treasurer's report was tabled. Moved Anne, seconded Max Latimer, that the report be accepted. Carried

4. DIRECTORS REPORT: Ros

- a) Ros Putland away the 4th of October until the 29th of October. NOTE

5. DEALERS & MASTERPOINT SECRETARY'S REPORT: Carradine

Now that we have the ABF Masterpoint awards for the year to date, Carradine will be able to work out the winner of the Neville Langford Award for 2023. This is required so that the engraving of the trophies will be completed.

6. EDUCATION REPORT: Nigel

- a) Supervised play resumes 11th of October.

7. WORKPLACE HEATH AND SAFTEY Tom

Nil

8. MAINTAINENCE Max

- a) Max will trim the trees in front of the Redlands Bridge Club sign, so it is visible from the side road.
- b) Sensor taps are working well since the system was changed to using batteries.

9. NEW MEMBERS: Robina

The list of new members was tabled. Moved Robina, seconded Di Elliott, that the report be accepted. Carried

- Agnes Kempthorne
- Barry Kempthorne
- Sandy Young

10. GENERAL BUSINESS

- a) The disabled parking signs are in poor condition. Redlands City Council will be contacted to upgrade them. A request will also be made to fix the potholes. CATHY
- b) As the new recycling system is effective, J.J Richards will be contacted to remove the large waste bin. CATHY
- c) The Grievance Procedure for our club must be upgraded. There are mandatory changes required by the Office of Fair trading that need to be included. Kim Ellaway at QBA will be contacted to clarify exactly what those changes are. CATHY
- d) As a part of the grievance process, the Ad Hoc committee found there is currently no safe place to store sensitive documents. A space was found in the steel cupboard in the dealer's room. Sensitive documents will be dated and stored in lockable document case which will be purchased for this purpose for a period of 5 years. Access will be given to the president and the secretary. NIGEL
- e) Members have the option of sitting North/South or East/West. Directors have the discretion of asking members to change their orientation if the need arises. Directors will be reminded to take into consideration the consequences of any changes made. A note to this effect will be included in the next edition of the Trumpet. ROBINA
- f) A new Dealer machine can now be purchased. Carradine has investigated the ability of the new models to read bar coded and non-barcoded cards as well as ensuring that the new machine will work with our software. Enquires will also be made regarding the reliability of the new dealer machines. Nigel will liaise with Carradine to make the purchase. NIGEL
- g) Anne has been informed by the Bank of Queensland that cheques will be phased out by the end of the year. The club currently uses cheques to withdraw cash for events and to reimburse petty cash. A replacement system will be investigated. ANNE
(Molly and Max left the table at this point)
- h) The Ad Hoc committee, Anne Ormerod, Sandra Berns and Robina Cooper presented their report regarding the incident involving Bill Morgan and Philip Thompson. Philip was found to be in breach of clause 22.1.5 of the club constitution regarding behaviour and is therefore required to give a sincere apology to Bill within 14 days. Failure to comply will result in a one-month suspension from the club. A letter will be sent to both Bill and Philip informing them of the outcome of the investigation on the 10th of October 2023.

i) Paul Ellington tendered his resignation from the committee.

Next meeting: Tuesday November 14th at 1.30pm.

Close: There being no further business, the meeting was closed at 3.20pm

Confirmed: _____

Date: _____